

Joint Hazards / Preparedness FIT

December 4th 2018

Department of Environmental Quality Headquarters Building, Portland OR

Attendees:

Don Pettit (Prep FIT lead)

Nancy Calhoun (Hazards FIT lead; primary author of these minutes combined with notes from Don and Theresa)

Theresa Burcsu (GEO)

Ryan Schulze (Department of Human Services)

Cy Smith (GEO)

Sarah Idczak (DEQ)

Matt Williams (DOGAMI)

Bill Burns (DOGAMI)

Jed Roberts (DOGAMI)

Dave Letzner DLCD

- 9-9:10 am Introductions
- 9:10-10 Review Prep-Fit Charter
 - Read through existing Prep-FIT charter, adopted by OGIC in 2012
 - Theresa shared draft Charter for FITs Template on screen
 - We compared Prep-FIT and Template charter
 - We reviewed language of both
 - Discussed differences between Implementation Plan and Work Plan
 - Don offered to modify Prep-FIT charter to conform to FIT Template Charter
 - Theresa thinks not necessary to wholly change Prep-FIT charter. Don and Theresa agreed adapting and including some of the language and sections from Template charter into Prep-FIT charter will be useful.
 - The Prep-FIT charter was edited for known issues during the course of review at the meeting. This version will be circulated for comment after modified w/r/to format.
 - Help Hazards Fit determine a path forward to creating their first charter
 - Discussed using final Charter Template once released
- 10-11:15 Discuss the FIT Work Process/Determine how Prep-FIT and Hazards FIT what work to do and how to get it done
 - Don presented a work identification and prioritization schema that has worked for another group of agencies with a common mission to accomplish work within short-term, focused task forces. Key elements of that system are:
 1. Individuals propose task force concepts by describing what/how work is to be accomplished, who needs to be involved and what work products will be produced.

- a. Proposed TF must have a champion and be accomplished within 6-month timeframe (not appropriate time scale for all groups)
 - b. If TF has no champion and no one willing to pitch in, its priority for establishment of a task force is diminished.
 - c. If TF work cannot be accomplished in the defined work schedule, it is either broken into components or is outside the scope of a task force (standing committee or workgroup should be considered).
 - 2. Proposed task forces are introduced to the group, explained, questions asked/answered, and then entire group votes on which task forces most important to them/their agencies. Each TF is presented on a poster, each person at meeting given 3-5 votes to spread out on highest priority TFs proposed.
 - 3. Steering committee gathers the results of the voting, evaluates for criteria, and decides which task forces will be staffed for upcoming cycle.
Although the model for selection of task forces to accomplish the work is sound, it requires the attendance of enough representatives of the larger group to make it worthwhile. It also requires participants willing to conduct the work. Since that level of attendance was not achieved, we will likely put ideas out in the form of a survey or poll and request any additional ideas about how to make the Prep-FIT and Hazards FIT is achieving the needs of the community and what would be needed to increase participation.
- o Group discussed pro's and con's of GovSpace as resource to share documents within FITs; Cy and Theresa mentioned there may be platform through GEO in the future
 - o Group contributed work items for Prep-FIT and Hazards-FIT (see Table below)
- 11:15-11:40 Future meeting and ideas
 - o Hazards FIT meeting in 2019 – next meeting solo not joint; agenda to include work on charter; review of data elements and data inventory
 - o Prep FIT to tackle the list of work items as listed in Table below
- 11:40 Meeting adjourned

Preparedness	Comments
Data Catalog Tool	Metadata (+ArcIS Template) assessment tool...Xray (data solutions at ESRI)? OSDLData Harvest?
Data Inventory Update	Identify data in need of update, identify which standards the data are built to
Data stewardship	Determine process/mechanism for ongoing stewardship of data (how/when updated, by whom)
OR-IRIS Update	Would need to identify funding mechanism
Data Security/User Access	Especially need to work on fine tuning secured access to RAPTOR
Official Data Souces/Auto Update via script for services	Dave Mather working on auto update of GDB, updates the web service
Jurisdictional Profiles (publish as a dataset in RAPTOR)	Daniel to provide update on project (2nd Webinar)

ESF-Specific Raptor Configuration	Daniel to provide update on project (2nd Webinar)
Live Mapping of Incidents	Possibly tapping into DEQ data, if not from OEM OpsCenter
Shoreline access point data (standard development)	DLCD/Coastal Program NOAA Coastal Fellowship Proposal for 2019 to 2021 project
Add additional event switchers for other incidents	
Hazards	
Review current list of Hazards Data and identify needed data	Liquefaction/coseismic l.s./amplified shaking/multi-hazard risk assessment, buidings & people, relation to power/trans corridors
Naturally Occuring HMs	
Webinar on DOGAMI's recent natural hazard risk assessments	Possible additional webinars/lunch presentations (Jed or Matt)
Buildings Footprints Workgroup?	
Update Hazards FIT Website	
Other	
List of where Mitigation Projects have occurred/where needed	Natural hazard mitigation projects, lottery funded projects, DEQ revolving fund projects, seismic upgrade project
Perishable data plan similar to (?) Silver Jackets (record high-water marks)	Extend to other natural hazards, identify whether \$ is being spent in right areas based on threat, actual incidents (Don note - Perishable data is similar to ephemeral data collection during oil spills. It is not a data maintenance plan, it is a plan to quickly collect data that will not be available later in the incident.)