

Admin-FIT Meeting Notes
Salem BLM Office
4/21/08

Attendees:

Corey Plank, BLM
Sheri Schneider, USGS
Darlene Gowen, ODOT
John Prychun, DOR
Milt Hill, GEO
Diana Walker, ODA
- By phone:
Randy Dana, DLCD
Bill Clingman, LCOG

Workgroup reports:

Planning:
Randy Dana
No activity at this point in time

Special Service Districts:
Bill Clingman
Bill expresses concern that he, from a local level, is not the right person to chair this group. Recent activity with Census and Oregon Department of Education illustrate the opportunity for more effective coordination and input from local entities.
Sheri reminds the group that she has a student working on school locations for GNIS.

Elections:
(No representative)
Milt will work with Secretary of State's office to find the appropriate person to fill this spot.

Agencies:
Diana Walker
No activity at this point in time

General Government
Corey Plank
Corey recently submitted County Boundary and BLM Resource Area elements to GEO for posting in the Spatial Data Library. County Boundary was submitted as a polygon shapefile but Corey is also preparing a line shapefile that would enable feature specific metadata.

Discussion:

The FIT web page needs to be updated. BLM should replace ODOT as the County Boundary Steward

The need to track feature level metadata was discussed. County data, for example, originates with multiple entities and tracking lineage and other attributes is desirable yet not practical in a polygon shapefile. Group consensus is to revise the Oregon Administrative Boundary Standard (v 1.0, 12/06) and add line attributes (section 3.1.2). County Boundary and School districts will be the used for the test case. Additional discussion included:

- Establish lines as the official geography with polygons built from those lines
- Recognize that both line and polygon are necessary to carry full attributes
- There should be a mechanism to track dependencies, perhaps a code.

We discussed the status of Admin FIT and the workgroups and acknowledged that activities identified in the July '07 meeting as well as the May '07 retreat are yet to be addressed. The July '07 meeting notes summarized the work to be completed:

“Workgroups will review the elements in their group and make recommendations for changes, develop priorities, plan data development and stewardship efforts, and keep Diana informed of progress, needs, emerging issues, etc. Diana will keep us informed via email with a periodic status report of workgroup activities.”

We are calling these activities workgroup plans and agreed on a mid-September timeline for having them in place.

Action items:

- Milt will have the web page revisions made
- Milt will work with Secretary of State's office to find the appropriate person to represent Elections Division
- Regarding adding line attributes to the Standard:
 - Corey is developing and will share core attributes based on BLM Standard by May 31st
 - Diana and Milt will revise the language of the Standard adding specific language to accommodate line attributes and distribute a draft to the group prior to the next meeting
- Milt will start a doodle to schedule our next meeting. Corey should be the first to enter dates since we want to use the Salem BLM Office. Target timeframe is the third week of June
- Diana, workgroup leads and Milt will initiate work on workgroup plans